



Randy Hess  
Fire Chief

# ST. TAMMANY FIRE PROTECTION DISTRICT NO. 2

*"Excellence In The Face Of Adversity"*



Myron Bourg  
Board Chairman

## St. Tammany Parish Fire District No. 2 Regular Scheduled District Board Monthly Meeting Minutes 424 Hwy 22, Madisonville, La 70447 November 12, 2019 @ 6:00pm

**Board Members Present:** Rosalie Boudreaux, Myron Bourg, Keith Dennis, Mike Murphy

**Board Members Absent:** Dale Shows

**Employees Present:** Chief Hess, Deputy Chief Windom, Rachel Alphonso, Fire Prevention Officer Joey Sanders

**Guest Present:** Stephen Fink with Advance Benefits

### Meeting Called to Order @ 6:01 p.m.

1. **Rachel Alphonso Called roll; members present; quorum.**
2. **Motion to adopt the Agenda for November 12, 2019:** Keith Dennis made a motion to approve the November 12, 2019 Agenda. Mike Murphy seconded the motion. Board Chairman Bourg asked for public comment. There was none; motion carried.
3. **Approval of October 8, 2019 Minutes:** Board Chairman Bourg asked the Board Members if they had a chance to review the minutes from the October 8, 2019 meeting. Board Chairman Bourg asked if there were any question or concerns. Mike Murphy made a motion to accept the October 8, 2019 minutes with corrections. Keith Dennis seconded the motion. Board Chairman Bourg asked for public comments. There was none; motion carried.
4. **Financial Report:** Board Chairman Bourg asked the board if everyone had a chance to review the October financials and asked if anyone had any questions. There was none. Rosalie Boudreaux made a motion to approve the financials for the month of October. Keith Dennis seconded the motion. Board Chairman Bourg asked for public comment. There was none; motion carried.
5. **Old Business**
  - A. Chief Hess updated the board about the property on Hwy 1085. Chief Hess stated that he attended the Public Hearing in November with the Parish Council. There were no



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questions about the approval. It will be placed on the December agenda to be voted on by the Council.

- B. Deputy Chief Windom discussed with the board the progress on Station 23 HVAC Remodel. He stated that they are 95% complete. The only thing that is holding the completion up is approval of the change order for an outside air filter. Once the design is complete a change order will be produced.

## 6. New Business

- A. Fire Chief Randy Hess introduced Stephen Fink to the Board. Stephen Fink works for Advance Benefits. Stephen Fink was present to discuss the renewal of the health insurance with the board. The health insurance renewal will be February 1, 2020. Health insurance is increasing 2%. Chief Hess also stated that he asked Stephen Fink to quote the department on some vision insurance. Stephen presented the board with the numbers for vision insurance. Chief Hess stated that he would only cover the employee’s coverage and if the employee wanted to add dependents that it would be at their expense. Mike Murphy made a motion to renew the Blue Cross Blue Shield Health insurance and to add vision insurance for employee only with allowing employee to cover dependents. Rosalie Boudreaux seconded the motion. Board Chairman Bourg asked for public comment. There was none; motion carried.
- B. Chief Hess discussed with the board about the Nuisance Fire Alarm Ordinance that was adopted by the Town of Madisonville. This ordinance needs to be adopted by St. Tammany Fire District No. 2. Mike Murphy made a motion to adopt the Town of Madisonville Nuisance Fire Alarm Ordinance. Keith Dennis seconded the motion. Board Chairman Bourg asked for public comment. There was none; motion carried.
- C. Chief Hess discussed with the board about merging the money market bank account and the operating bank account. Also, about splitting the Reserve Fund.
  - i. Rosalie Boudreaux made a motion to approve Resolution 2019-023. Resolution of Board of Commissioners of St. Tammany Fire Protection District No. 2 Relating to the Approval to Consolidate the Money Market Fund with the Operating Fund for District No 2. Keith Dennis seconded the motion. Board Chairman Bourg asked for public comment. There was none; motion carried.
  - ii. Keith Dennis made a motion to approve Resolution 2019-024. Resolution of Board of Commissioners of St. Tammany Fire Protection District No 2. Relating to the Approval to Rename the Surplus Fund to the Reserve Fund. (LLA) for District No. 2.



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Rosalie Boudreaux seconded the motion. Board Chairman Bourg asked for public comment. There was none; motion carried.

**iii.** Keith Dennis made a motion to approve Resolution 2019-025. Resolution of Board of Commissioners of St. Tammany Fire Protection District No. 2 Relating to the Approval to Dedicate Interest Earnings from Restricted Funds for District No. 2. Rosalie Boudreaux seconded the motion. Board Chairman Bourg asked for public comment. There was none; motion carried.

**iv.** Mike Murphy made a motion to allow Rachel Alphonso to order checks for the Reserve Fund Account. Keith Dennis seconded the motion. Board Chairman Bourg asked for public comment. There as none; motion carried.

D. Set agenda for December 3, 2019

**i.** Update on Property

**ii.** Update on Station

**iii.** 2020 Budget

## 7. Human Resources

A. **N/A**

## 8. Adjournment

A. Mike Murphy made a motion to adjourn the meeting. Keith Dennis seconded the motion. Board Chairman asked for public comment. There was none; motion passed. Meeting adjourned at 6:48 p.m.